

## **Town of Monroe Fee Schedule Amended as of January 23, 2012**

### **Fee Schedule**

**On a motion by Councilman Doles, seconded by Councilman Colon the following was**

**Adopted Ayes 4 Doles, Colon, Leonard, Burke**

**Nays 0**

**Approval to amend the Town of Monroe adopted fee schedule of April 4 2009 to read as follows:**

#### **BUILDING DEPARTMENT:**

1) Application for a building permit:

- A) \$50.00 per thousand for the first \$1,000 of estimated costs or fraction thereof;
- B) \$10.00 per thousand for the next \$50,000 of estimated costs or fraction thereof
- C) \$6.00 per thousand thereafter for each \$1,000 of estimated costs of fraction thereof;
- D) The Building Inspector shall use the market value to determine the estimated cost of construction. In determining said costs, the Building Inspector may make use of personal knowledge and/or experience, assessor's records and knowledge or the use of standard construction estimating books such as Dodge or any other information that is credible.
- E) Where the Building Inspector finds that the nature of the structure is specialized facility (i.e. – a school, emergency center, hospital) and further finds that standard construction estimating books are not a reasonable costing methodology, if a statement offered for filing under penalty of perjury if filed of the actual contracted costs for complete construction, the Inspector may utilize an actual costs methodology in ascertaining the building permit fee. Nothing shall preclude the upward adjustment of the actual fee under the Town Code if the actual construction costs exceed the contracted costs.
- F) Building Permit fees will be tripled where application is made for work performed without the applicant having initially secured a building permit and the provisions of paragraph (E) above shall not be applicable to work already completed.

2) Application for all Certificates of Occupancy or letter stating no Certificate of Occupancy or street/road letter or violation search or any combination of the above:  
\$100.00

A) Copies of individual Certificates of Occupancy: \$5.00

3) Copies of large items such as construction plans that cannot be reproduced at Town Hall will be charged at the rate of \$25.00 plus the actual cost of reproduction.

4) Application for floodplain development permit: \$100.00

#### **HIGHWAY DEPARTMENT:**

1) Application for town highway curb cut permit: \$250.00 increase to \$300.00

2) Waterline Tapping Fees and Other Service Charges:

A) Fees for tapping of town waterlines varies according to the size of the line being tapped:

- i) ¾ inch tap: \$ 325.00
- ii) 1 inch tap: \$ 650.00
- iii) 2 inch tap: \$ 6,500.00
- iv) 4 inch tap: \$ 9,100.00
- v) 6 inch tap: \$11,700.00
- vi) 8 inch tap: \$14,300.00

B) Water Service Charges:

- i) Discontinuation of service: \$100.00
- ii) Restoration of service: \$100.00
- iii) Special meter reading: \$100.00
- iv) Repair and/or replace meter: \$150.00
- v) Meter test: \$100.00
- vi) Special Turbidity samples  
cost plus: \$100.00
- vii) Rewiring remote readout  
and resealing meter: \$100.00
- viii) Hydrant use: \$100.00 plus \$20.00 per 1,000 gallons or  
fraction thereof.

**PLANNING DEPARTMENT:**

- 1) Application for Subdivision: \$500.00
- 2) Application for Site Plan: \$500.00
- 3) Application for Wetlands Permit: \$500.00
- 4) Application for Special Use Permit: \$500.00

5) Upon application to the Town of Monroe Planning Board for any planning action or approval, the applicant shall, in addition to the fee set forth above, deposit with the Town Clerk, an escrow to cover the costs to be incurred by the town for all consultant services, including but not limited to, engineering, planning and legal as well as clerical costs incurred in the processing and reviewing of such application. The Town Clerk (or designee) shall compute the initial escrow charge in accordance with the following schedule:

- A) Residential subdivisions: \$2,500 per lot for each lot up to 5 lots and \$500 per lot for each lot over 5 lots. For subdivisions in excess of 50 lots, 1/3 of the initial fee for lots in excess of 50 lots shall be paid upon application submission; a second 1/3 installment

shall be paid within 60 days after application filing; and the third installment shall be paid within 120 days after application filing. Notwithstanding the foregoing, should the amount held on deposit at any time dip below 80% of the initial installment, payment of any amount necessary to bring the balance to 80% shall be due in addition to the amount of the next installment.

B) Commercial subdivisions: \$350 per lot for each lot up to 5 lots and \$125 per lot for each lot over 5 lots. Notwithstanding the foregoing, should the amount held on deposit at any time dip below 80% of the initial installment, payment of an amount necessary to bring the balance to 80% shall be due in addition to the amount of the next installment.

C) Multi-Family residential site plans and special permits: \$500 per unit for each

each unit up to 50 units; \$250 per unit for each unit over 50 units. For projects in excess of 100 units, 1/3 of the initial fee for units in excess of 50 units shall be paid upon application; a second 1/3 installment shall be paid within 60 days after application filing; and a third installment shall be paid within 120 days after application filing. Notwithstanding the foregoing, should the amount held on deposit at any time dip below 80% of the initial installment, payment of an amount necessary to bring the balance to 80% shall be due in addition to the amount of the next installment.

D) Commercial or other nonresidential site plans and special permits: \$2,500 plus \$50 per 1,000 square feet of building floor area up to 5,000 square feet. Above 5,000 square feet of building floor area, \$150 per additional square foot. Notwithstanding the foregoing, should the amount held on deposit at any time dip below 80% of the initial installment, payment of an amount necessary to bring the balance to 80% shall be due in addition to the amount of the next installment.

E) Local Wetlands Permit: \$2,500 per involved lot. Notwithstanding the foregoing, should the amount held on deposit at any time dip below 80% of the initial installment, payment of an amount necessary to bring the balance to 80% shall be due in addition to the amount of the next installment.

The escrow fees defined in Paragraphs A through E of this Section 5 include the cost of conducting the appropriate environmental review of an application and all attendant environmental forms and impact statements.

6) Post Approval Inspection fee for subdivisions/site plans: 5% of the amount of

the performance security. This amount is an estimate only and additional funds for inspection fees may be required to be posted.

**TOWN BOARD:**

1) Fee in lieu of Parkland pursuant to §277 of the Town Law: \$3,500.00 for each building lot within a residential subdivision or for each dwelling unit within a residential site plan.

**TOWN CLERK:**

1) Application for a Blasting Permit: \$250.00 increase the fee \$50.00 to \$300.00.

2) Application for a Peddler's Permit: \$200.00 plus \$50.00 for each additional permit issued to the same applicant. Looking into amount to increase it to at this time.

3) Application for Dog Licenses:

- A) For spayed or neutered dogs: \$10.00
- B) For unspayed or unneutered dogs: \$20.00
- C) Senior's over 65 dog licenses are free

4) Other Dog Control Fees:

- A) For Rabies vaccination: \$ 30.00 increase the fee \$10.00 to \$40.00.
- B) Impoundment: \$100.00 first offense  
\$150.00 second offense  
\$200.00 third offense  
\$250.00 fourth offense or more
- C) Boarding: \$20.00 per day increase fee \$5.00 to 25.00
- D) Surrender: **REMOVE FEE BY LOCAL LAW** \$50.00
- E) Adoption: \$ 80.00 increase fee to \$120.00.

**ZONING BOARD OF APPEALS:**

1) Application for an Area Variance: \$250.00

2) Application for a Use Variance: \$350.00

3) Application for a 280-a Variance: \$500.00

4) Application for an Interpretation: \$500.00

5) Upon application to the Town of Monroe Zoning Board of Appeals for any action or approval, the applicant shall, in addition to the fee set forth above, deposit with the Town Clerk an escrow to cover the costs to be incurred by the Town for all consultant services,

including but not limited to, engineering, planning and legal as well as clerical costs incurred in the processing and reviewing of such application.

A) The Town Clerk (or designee) shall compute the initial escrow amount in accordance with the following schedule:

- a) Applications of all types: \$2,500.00. Notwithstanding the foregoing, should the amount held on deposit at any time dip below 80% of the initial payment, payment of an amount necessary to bring the balance to 80% shall be due in addition to the amount of the next installment.
- b) The clerk to the Zoning Board shall have the authority to waive or reduce the initial escrow in those matters where it appears that engineering or other consultant services will not be required. Should such services later be required, an appropriate escrow fee will be fixed by the Zoning Board.